# **Meta-skills**



# **Self-management**

# **Focusing**

The ability to manage cognitive load by altering and sorting information in order to maintain a sense of focus in an age of information overload and constant change



#### Integrity

Acting in an honest and consistent manner based on a strong sense of self and personal values



#### **Adapting**

The ability and interest to continue to enlarge knowledge, understanding and skills in order to remain adaptive and resilient as circumstances change



## **Initiative**

Readiness to get started and act on opportunities built on a foundation of self belief



# Social intelligence

#### Communicating

The ability to openly and honestly share information in a way that creates mutual understanding about others' thoughts, intentions and ideas



#### **Feeling**

Considering impact on other people by being able to take a range of different thoughts, feelings and perspectives into account



# Collaborating

The ability to work in coordination with others to convey information and tackle problems



## Leading

The ability to lead others by inspiring them with a clear vision and motivating them to realise this



# **Innovation**

# Curiosity

The desire to know or learn something in order to inspire new ideas and concepts



#### Creativity

The ability to imagine and think of new ways of addressing problems, answering questions or expressing meaning



#### Sense making

The ability to determine the deeper meaning or significance of what is being expressed and to recognise wider themes and patterns in information



## Critical thinking

The ability to evaluate and draw conclusions from information in order to solve complex problems and make decisions

