

## REDUNDANCY SUPPORT

# SCOTTISH BORDERS

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### Local Council Services

Scottish Borders Council delivers a wide range of services for people facing the prospect of unemployment.

**Advice** - Consumer, money advice, welfare rights and benefits, housing benefits and council tax.

**Housing** - Housing services, rent, council tax arrears, housing benefit, homelessness assessment and advice. For information and advice on a range of housing issues including housing associations, shared ownership, private rented housing, furnished tenancies and single person accommodation visit our housing advice website [www.housing.scotborders.gov.uk](http://www.housing.scotborders.gov.uk) or e-mail [housingenquiries@scotborders.gov.uk](mailto:housingenquiries@scotborders.gov.uk)

**Revenues & Benefits** - Administer Housing and Council Tax Benefits. Visit your local Contact Centre or contact Council Headquarters to make a claim or notify a change in circumstances.

**Employment Access and Training** - A wide range of opportunities in vocational training and access to employment.

**Community Learning and Development** - Individual and group tuition in a range of core skills subjects: communication, literacy and numeracy skills, basic ICT skills, problem solving and working with others. All learning opportunities will include adult educational guidance services. Also, vocational training opportunities are available through the Vocational Training Team and Borders Production Unit.

**Jobs** - Scottish Borders Council employs people in a wide range of occupations and services. Vacancies are advertised on the Council website, in local and/or national press and Jobcentre Plus offices. We are happy to discuss the type of employment opportunities which may arise with you.

**Libraries** - Photocopying, access to newspapers and magazines for job search, computers for public use, access to Open Learning, access to the internet.

**Social Work Services** - Support services for families, carers, people with mental health issues, addiction, disability, homelessness, etc.

### Local council information

#### Main switchboard

Tel: 0300 100 1800  
[enquiries@scotborders.gov.uk](mailto:enquiries@scotborders.gov.uk)

#### Community Learning & Development

Tel: 01896 664160  
[www.scotborders.gov.uk](http://www.scotborders.gov.uk)

#### Social Work Services

Tel: 0300 100 1800

#### Homeless Service

Tel: 01896 661385

#### Housing Services

Tel: 01896 661392

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### SKILLS DEVELOPMENT SCOTLAND CENTRES

Tel: 0800 917 8000  
[www.careers.myworldofwork.co.uk](http://www.careers.myworldofwork.co.uk)

Waukrigg Mill  
Duke Street  
Galashiels TD1 1QD

12 Howegate  
Hawick TD9 0AB

### SCOTTISH ENTERPRISE

Etrick Riverside  
Dunsdale Road  
Selkirk TD7 5EB  
Tel: 01750 726500

### BUSINESS GATEWAY

Etrick Riverside  
Dunsdale Road  
Selkirk TD7 5EB  
Tel: 01835 818320

### JOBCENTRE PLUS OFFICES

Tel: 0845 604 3719

Upper Houndlaw  
Eyemouth TD14 5BS

New Reiver House  
High Street  
Galashiels TD1 1TD

5-9 North Bridge Street  
Hawick TD9 9BN

### CITIZENS ADVICE BUREAU

Central Borders  
11 High Street  
Galashiels  
TD1 1RZ  
Tel: 01896 753889

Peebles & District  
Chambers Institute  
High Street Peebles  
EH45 8AJ  
Tel: 01721 721722

Roxburgh & Berwickshire  
Southfield Community Centre  
Station Road  
Duns  
TD11 3EN  
Tel: 01361 883340

Community Centre  
Albert Road  
Eyemouth  
TD14 5DE  
Tel: 01890 750500

1 Towerdykeside  
Hawick  
TD9 9EA  
Tel: 01450 374266

20 Shedden Park Road  
Kelso  
TD5 7AL  
Tel: 01573 223516

### HM REVENUE & CUSTOMS

Helpline: 0845 3000 627