

New Scots Incentive (NSI) & Ethnic Intersectionality Incentive (EII) Additional Payment Application Form 2025/26

This is the application form referred to in the Skills Development Scotland New Scots Incentive (NSI) Additional Payment Scheme and Ethnic Intersectionality Incentive (EII) Additional Payment Scheme provisions set out in the SDS MA Specification 2025/26. Please find additional guidance here <https://www.skillsdevelopmentscotland.co.uk/for-learning-providers/equality-and-diversity/funding-forms-and-guidance/>

What will happen to the information you have provided?

The completed forms will be used by The Skills Development Scotland Co. Ltd ("SDS") to decide on the payment of the funding applied for by the Provider.

Apprentice Personal Information: If you complete and sign this form, the information contained in the form may be disclosed to SDS (and/or its agents), the Scottish Government, and any other formally appointed public authority auditors to verify any claim from your training provider for the incentive payment your provider has applied for in this form, and for audit purposes. In addition, SDS may contact you to evaluate the incentive scheme so you may be contacted by SDS staff to gain your feedback and views, however any information published by SDS will be anonymised to protect confidentiality. Full details of how SDS may use your personal information are available in the [SDS Modern Apprentice Privacy Notice](#)

Provider Personal Information: Your personal information will be processed in accordance with the MA Contract you have entered into with SDS, and the [SDS Modern Apprentice Privacy Notice](#)

Note to Providers:

Prior to completing this form, you must ensure that the Apprentice meets all the eligibility criteria set out in the SDS MA Specification 2025/26 section 4.2 ([Eligibility Criteria for MA Funding](#)) - which set out the minimum criteria for SDS funding a Modern Apprenticeship. Providers must complete **sections A and D and the relevant Apprentice must complete either section B or C (as applicable)**. If sections B and C are both completed the form will be invalid and funding will be rejected.

The completed form should be sent to SDS at equality.apprenticeships@sds.co.uk

All submitted Applications must be encrypted as per [SDS Appendix 4 of the MA Conditions 2025/25 \(Information Security Policy\)](#).

The Equality team can also be contacted for help and advice to support you and the Apprentice to complete this form or to discuss either incentive scheme, at Equality.Apprenticeships@sds.co.uk.

Section A- To be completed by the Provider if applying for one or more of the following:-

**Skills
Development
Scotland**

- (i) New Scots Incentive (NSI) Additional Payment Scheme
(ii) Ethnic Intersectionality Incentive (EII) Additional Payment Scheme

Provider name (as set out in the MA Contract)	
Modern Apprenticeship Framework	
SCQF Level	
Provider's representative name	
Mobile number or E-mail	
Eligible apprentice name	
Eligible apprentice postcode	
Eligible apprentice NI no	
Eligible apprentice gender	
Age at start (please select)	16-19 20-24 25+
Eligible apprentice start date on FIPS	

Section B- New Scots Incentive. (To be completed by the apprentice)

(Do not complete this section if you are completing section C)

1. New Scots Eligibility. (Please tick the below box that applies)

I confirm that I am living in Scotland, and that I hold evidence in accordance with [UK Gov Right to Work](#) website that I have leave to remain in the UK for the full duration of the Modern Apprenticeship Framework referred to in Section A above, on the basis that I:

- have been granted refugee status or humanitarian protection by the UK Government on one of the following schemes:-

Positive Asylum Decision	
UK Resettlement Scheme (UKRS),	
Vulnerable Person Resettlement Scheme (VPRS)	
Vulnerable Children Settlement Scheme (VCRS)	
Gateway Protection Programme	
Community Sponsorship Programme.	

OR

- have been granted discretionary leave by the UK Government in response to an asylum application in the UK

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OR

- arrived in the UK through one of the following routes:

Afghan Resettlement Programme (ARP)	
Afghan Citizens Resettlement Scheme (ACRS)	
Afghan Relocations and Assistance Policy (ARAP)	
Afghan Locally Employed Scheme (ALES)	
Mandate Resettlement Scheme	

OR

- hold one of the following visas:

Ukraine Family Scheme visa	
Homes for Ukraine Sponsorship Scheme visa	
Scottish Government Super Sponsor Scheme visa	
Ukraine Extension Scheme visa	
Ukraine Permission Extension Scheme visa	
Hong Kong British National (Overseas) visa	
Family Reunion visa	

OR

- have been recognised as stateless through the UK Government's stateless determination procedure

2. Country of Origin

I confirm that my country of origin is:-

	Tick your country of origin
Asia	
Afghanistan	
Bangladesh	
Iran	
Iraq	
Kuwait	
Pakistan	
Syria	
Vietnam	
Yemen	

Africa	
Eritrea	
Ethiopia	
Libya	
Somalia	
Sudan	
Europe	
Ukraine	
Other (Please state)	
Prefer not to say	

3. **Apprentice Declaration**

By completing and signing this declaration, I:

- confirm that I have read, and understand and agree the contents of this form and that the details inserted in Sections A and B are accurate, complete and not misleading;
- confirm that the formal granted status, protection, leave, designated arrival route and/or visa selected in Section B has not been revoked; and
- acknowledge that the information in this form will be kept by my Provider for the duration referred to in the [SDS MA Privacy Notice](#) and may be disclosed to other organisations referred to in [SDS MA Privacy Notice](#). The SDS Privacy Notice explains how The Skills Development Scotland Ltd ("SDS") uses my personal data and who SDS may share it with, together with other information about how it will be processed.

Apprentice Name	Title (Mr, Mrs, Ms....)
Signature	Date

Section C- Ethnic Intersectionality Incentive

(Do not complete this section if you are completing section B).

This applies to apprentices who are not New Scots but identify as black, minority, ethnic and have at least one identified barrier to the workplace (see list below).

1. Origin

I confirm that I am:-

Please tick the relevant box	
Asian, includes Asian Scottish and Asian British	
Pakistani, Scottish Pakistani or British Pakistani	
Indian, Scottish Indian or British Indian	
Bangladeshi, Scottish Bangladeshi or British Bangladeshi	
Chinese, Scottish Chinese or British Chinese	
Other Asian Background	
Black, includes Black Scottish and Black British	
African, Scottish African or British African	
Caribbean, Scottish Caribbean or British Caribbean	
Other black background	
Mixed or multiple ethnic groups	
Mixed ethnic background	
Arab includes Arab Scottish and Arab British	
Arab, Arab Scottish or Arab British	

Prefer not to say	
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2. Barriers to work or to education or to apprenticeships

(a) I confirm that:-

	Please tick each statement below that applies to you
my first language is a language other than English	
my participation in the labour market was disrupted and/or delayed due to parenthood and/or childcare responsibilities	
my highest qualification is lower than National 4 or equivalent	

I have caring responsibilities for a vulnerable or disabled person	
I have been unemployed for longer than 6 months before starting apprenticeship (unemployed includes voluntary work or zero hours contract)	
I identify as LGBT+	
I am care experienced. (Care experienced means you are or were formally looked after by a local authority, in the family home (with support from social services or a social worker) or elsewhere, for example, in foster care, residential/secure care, or kinship care (with family friends or relatives)	
I am disabled/ have additional support needs	
I currently live in an area of high deprivation (top 20% based on Scottish Government's SIMD map)	

(b) Please detail in the box below any other barriers to work or to education or to apprenticeships that relate to:-

- (i) being from the origin group set out in 1 above,**
- (ii) your age; disability; gender reassignment; marital status, pregnancy, race, religion or belief, gender or sexual orientation;**
- (iii) being care experienced** (which means you are aged 20 -29 and have a demonstrable need for significant additional support and/or adaptations from your training provider, to enable you to progress your apprenticeship; and/or
- (iv) living in an area of high deprivation based on Scottish Government's [SIMD](#) Map.**

I face the following additional barriers to work or to education or to apprenticeships:-

3. Apprentice Declaration

By completing and signing this declaration, I:

- a. confirm that I have read, and understand and agree the contents of this form and that the details inserted in Sections A and C are accurate, complete and not misleading; and
- b. acknowledge that the information in this form will be kept by my Provider for the duration referred to in the [SDS MA Privacy Notice](#) and may be disclosed to other organisations referred to in [SDS MA Privacy Notice](#). The SDS Privacy Notice explains how The Skills Development Scotland Ltd ("SDS") uses my personal data and who SDS may share it with, together with other information about how it will be processed.

Apprentice Name	Title (Mr, Mrs, Ms....)
Signature	Date

Section D- To be completed by the Provider.

On behalf of the Provider, I confirm that by signing and submitting this form to SDS:-

- I agree that the information given in this application is accurate, complete and not misleading;
- I have read and understood, and that the Provider agrees to the terms of the SDS MA Specification 2025/2026 containing the full provisions relating to the relevant additional payment scheme applied for in this form (i.e. either the EII Additional Payment Scheme or the NSI Additional Payment Scheme);
- the apprentice referred to in Section A of this form meets all of the eligibility criteria for the MA Programme as set out in the Modern Apprenticeship Specification 4.2;
- the Provider fully complies with the conditions set out in the MA Specification 2025/2026 relating to:-
 - the EII Additional Payment Scheme (in relation to any application in this form for EII additional funding) and shall continue to fully comply with them,
 - the NSI Additional Payment Scheme (in relation to any application in this form for New Scots additional funding), including without limitation the requirement to have ensured, and to retain evidence of, the relevant apprentice's New Scots eligibility status referred to in Section B, part 1 of this form, as required under paragraph 2.11 of the MA Specification, and shall continue to comply with them;
- the Provider shall co-operate in any survey or evaluation requested by or on behalf of SDS, any SDS successor body and/or Scottish Government undertaken in relation to the applicable additional funding applied for; and
- I acknowledge that the information in this form will be processed in accordance with the [SDS MA Privacy Notice](#)

Provider Signature	
Print Name	
Job Title	
Date	