

AAG

Minutes of Meeting

Date	03/06/2021
Time	10:00am-12:30pm
Location	MS Teams Call
Present	Ruth Jennings – Sainsbury’s (Chair), George Brown – SQA Accreditation (Vice-Chair), Alison Bailey-Bucknell – FISSS, Sheila Dunn – The SCQF Partnership, Tommy Breslin – STUC, Victoria Roberts – Scottish Government, Scott Baker - BT, Elizabeth McGuire – Education Scotland, Bethany Welsh – Balfour Beatty, Michelle Gibson - SDS, Gordon Wishart – SDS

		Action
1.	Apologies & Guests	
	Apologies: Joan MacKay – Education Scotland, Jennifer Tempany – Colleges Scotland, Stuart McKenna - STF, Julia Stevenson - Scottish Water, Dr Alison Eales – Quality Assurance Agency for Scotland, Guests: Terry Dillon – SDS, Liz Hyslop – SDS	
2.	Welcome	
	RJ welcomed all to the meeting.	
3.	Minutes of Last Meeting	
	The minutes of the last meeting were read and approved, and all actions were marked completed.	
4.	Update on Current Apprenticeship Developments	
	Liz Hyslop provided an update on Current Apprenticeship Developments via the employer led model.	

5.	<p>SAAB Consultation Update</p> <p>TD presented to AAG Members on the 3 proposed changes to the Principles of an Apprenticeship.</p> <p>A Future Roadmap will be shared with members when it becomes available.</p>	
6.	<p>Update to AAG ToR</p>	
	<p>AAG has now been fully operational for over a year, and MG suggested now would be a good time to review the ToR.</p> <p>*Action – MG will circulate the ToR in it’s current form to be commented on by members, and then circulate a final version before the next meeting.</p>	<p>MG</p>
7.	<p>Core Skills SLWG Update</p>	
	<p>The Core Skills SLWG developed a paper which MG shared on the screen with AAG Members.</p> <p>*Action – GW to circulate paper with minutes of the meeting, any feedback/comments should be returned within a week.</p> <p>*Action – GB to circulate Core Skills Mapping documentation he has been working on.</p>	<p>GW</p> <p>GB</p>
8.	<p>AOB</p>	
	<p>Julia Stevenson AOB Update</p> <p>JS will be stepping down from AAG in the near future due to other work commitments. MG and RJ are in conversations over arranging her replacement that can provide the link from SAAB EEG.</p> <p>Apprenticeship Policy AOB Update</p> <p><u>Ministerial Appointments and Recent Activity:</u></p> <ul style="list-style-type: none"> • Minister for Higher Education, Further Education, Youth Employment and Training – Jamie Hepburn • Cabinet Secretary for Education and Skills - Shirley-Anne Somerville. • The manifesto commits to undertake the following activity through continuing the Guarantee and as noted in the 100 Day commitments: <i>“We will build back up to 30,000 [apprenticeship] starts and assess demand to see how much further we can go.”</i> <p><u>Apprenticeship Annual Statistics Published:</u></p>	

	<p>Over 19,805 apprenticeship starts between April 2020 to end of March 2021. These have been published on the SDS website.</p> <ul style="list-style-type: none"> • 18,655 Modern Apprenticeship Starts • 1,150 Graduate Apprenticeship Starts 	
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Outstanding Actions from Previous Meetings	
Action	Owner
Report back to AAG on uptake in OPS Framework in May 2022.	GW
Invite SDS/SCQF Representatives to upcoming meeting to present to AAG Members on Apprenticeship Transition Plan.	GW
Review FAQ Document in June 2022.	MG