

# AAG

## Minutes of Meeting

<b>Date</b>	18/03/2021
<b>Time</b>	10:00am-12:00pm
<b>Location</b>	MS Teams Call
<b>Present</b>	George Brown – SQA Accreditation (Vice-Chair), Scott Baker - BT, Victoria Roberts – Scottish Government, Stuart McKenna - STF, Dr Alison Eales – Quality Assurance Agency for Scotland, Bethany Welsh – Balfour Beatty, Julia Stevenson - Scottish Water, Alison Bailey-Bucknell – FISSS, Elizabeth McGuire – Education Scotland, Sheila Dunn – The SCQF Partnership, Michelle Gibson - SDS, Gordon Wishart – SDS

		Action
<b>1.</b>	<b>Apologies &amp; Guests</b>	
	Apologies: Ruth Jennings – Sainsbury’s (Chair), Joan MacKay – Education Scotland, Tommy Breslin – STUC, Jennifer Tempny – Colleges Scotland  Guests: Paul Gibson – Scottish Government	
<b>2.</b>	<b>Welcome</b>	
	GB welcomed all to the meeting in RJ’s absence.	
<b>3.</b>	<b>Minutes of Last Meeting</b>	
	The minutes of the last meeting were read and approved, and all actions were marked completed – with any amendments to the FAQ’s on TEG Development to be sent to GW by COP 19/03.	
<b>4.</b>	<b>Framework Reviews</b>	
	<b>Food &amp; Drink Operations at SCQF Level 5</b>	

	<ul style="list-style-type: none"> <li>• AAG noted that statistics used in the framework and proposal document were slightly dated (2015/16). GW to feedback that in future, more up to date statistics should be used.</li> </ul> <p><b>AAG APPROVED this framework.</b>  <b>*ACTION – GW to inform SSC of AAG Decision.</b></p> <p><b>Food &amp; Drink Operations at SCQF Level 6</b></p> <ul style="list-style-type: none"> <li>• AAG noted that statistics used in the framework and proposal document were slightly dated (2015/16). GW to feedback that in future, more up to date statistics should be used.</li> </ul> <p><b>AAG APPROVED this framework.</b>  <b>*ACTION – GW to inform SSC of AAG Decision.</b></p> <p><b>Creative &amp; Cultural at SCQF Level 6;</b></p> <ul style="list-style-type: none"> <li>• There is an issue around the mapping of Core Skills. AAG noted that optional units can be used to generate evidence for Core Skills but that the Core Skill (in this case Problem Solving) would still need to be separately certificated. Core Skills can only be mapped to mandatory units.</li> <li>• AAG recommended changing the wording in the framework document and Core Skills Mapping to be clear that the only embedded core skill is Working with Others, <i>“and there is the opportunity to achieve ‘Problem Solving’ depending on which optional units are chosen.”</i> should be removed from the framework document.</li> <li>• AAG noted there were no enhancements or optional outcomes and would like to know a bit more surrounding the added value of this apprenticeship.</li> <li>• Some minor grammatical errors were noted in the document.</li> <li>• Issues surrounding sufficient Union Consultation. TB has offered to help facilitate this.</li> </ul> <p><b>AAG did NOT APPROVE this framework.</b>  <b>*ACTION – GW to inform SSC of AAG Decision and obtain amended documentation for electronic approval.</b></p> <p><b>Creative &amp; Cultural at SCQF Level 7;</b></p> <ul style="list-style-type: none"> <li>• Core Skills were submitted at SCQF Level 5 – should be SCQF Level 6 unless clear rationale is given as to why SCQF Level 6 is not appropriate.</li> <li>• AAG noted there were no enhancements or optional outcomes and would like to know a bit more surrounding the added value of this apprenticeship.</li> <li>• Some minor grammatical errors were noted in the document.</li> <li>• Issues surrounding sufficient Union Consultation. TB has offered to help facilitate this.</li> </ul>	<p>GW</p> <p>GW</p> <p>GW</p>
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	<p><b>AAG did NOT APPROVE this framework.</b></p> <p><b>*ACTION – GW to inform SSC of AAG Decision and obtain amended documentation for electronic approval.</b></p> <p><b>*ACTON - GW to check if this was part of 19/20 funded work.</b></p>	<p>GW</p> <p>GW</p>
5.	<b>AOB</b>	
	<p>GB updated members that EAL had submitted the Project Management qualification this week for approval.</p> <p>MG reminded members to complete the doodle poll for the Core Skills SLWG if interested, and GW would send an invite out by the end of the week.</p> <p>GB closed the meeting, AAG will next meet on 01/04.</p>	