

AAG

Minutes of Meeting

Date	18/02/2021
Time	10:00am-12:00pm
Location	MS Teams Call
Present	Ruth Jennings – Sainsbury’s (Chair), George Brown – SQA Accreditation (Vice-Chair), Scott Baker - BT, Victoria Roberts – Scottish Government, Stuart McKenna - STF, Dr Alison Eales – Quality Assurance Agency for Scotland, Bethany Welsh – Balfour Beatty, Julia Stevenson - Scottish Water, Alison Bucknell – FISSS, Tommy Breslin – STUC, Jennifer Tempany – Colleges Scotland, Elizabeth McGuire – Education Scotland, Michelle Gibson - SDS, Gordon Wishart – SDS

		Action
1.	Apologies & Guests	
	<p>Apologies: Joan MacKay – Education Scotland, Sheila Dunn – The SCQF Partnership</p> <p>Guests: Paul Gibson – Scottish Government, Beccy Poole – SkillsActive, Tracey Holt – SkillsActive, Patrick Harte – Skills for Scotland</p>	
2.	Welcome	
	RJ welcomed all to the meeting and introduced Beccy Poole, Tracey Holt and Patrick Harte – who attended to present on their recent submission, Achieving Excellence in Sports Performance at SCQF Level 8.	
3.	Minutes of Last Meeting	
	<p>The minutes were read and approved and all action were complete, with one minor amendment.</p> <p>There was a question over clarity on how information on lapsing qualifications is disseminated – AB volunteered to let SSC/SSO’s know from the published minutes.</p>	

4.	Achieving Excellence in Sports Performance at SCQF Level 8 Presentation	
	BP, TH and PH presented on the challenges of incorporating Career Skills at SCQF Level 8 or above in this apprenticeship – and were seeking approval for their revised list of Career Skills and that in exceptional circumstances, Career Skills can be assessed at SCQF Level 6.	
5.	Discussion & Vote	
	AAG Members voted in favour of both proposals and approved the apprenticeship in principle. This is subject to minor amendments being made and the framework being resent around AAG for electronic approval. *ACTION – GW to inform the developers of AAG Decision. *ACTION – AAG Members to send any changes to framework document to GW.	GW ALL
6.	Core Skills Conversation	
	Following on from discussions held at 05/11 meeting, MG and SB updated on their respective actions on Core Skills consultation. A constructive conversation took place and it was agreed that there would be a SLWG formed to delve further into this issue, with the outputs from this being taken to SAAB.	
7.	BSI Presentation	
	TD presented on recent work SDS had done with BSI and the outputs of this, including next steps and a roadmap.	
8.	AOB	
	RJ informed members that The Minister had been invited to the next AAG and will be attending from 11:30am on 4 th March for an update and Q&A.	