

AAG

Minutes of Meeting

Date	06/05/2021
Time	10:00am-12:30pm
Location	MS Teams Call
Present	Ruth Jennings – Sainsbury’s (Chair), George Brown – SQA Accreditation (Vice-Chair), Stuart McKenna - STF, Julia Stevenson - Scottish Water, Alison Bailey-Bucknell – FISSS, , Sheila Dunn – The SCQF Partnership, Tommy Breslin – STUC, Victoria Roberts – Scottish Government, Dr Alison Eales – Quality Assurance Agency for Scotland, Scott Baker - BT, Michelle Gibson - SDS, Gordon Wishart – SDS

		Action
1.	Apologies & Guests	
	<p>Apologies: Joan MacKay – Education Scotland, Jennifer Tempany – Colleges Scotland, Elizabeth McGuire – Education Scotland, Bethany Welsh – Balfour Beatty</p> <p>Guests: Paul Gibson – Scottish Government, Frank Quinn – SDS, Alan Inglis – SDS, David Scott – Skills for Security, Mike Morris – Skills for Security, Russel Kerr – Securigroup</p>	
2.	Welcome	
	RJ welcomed all to the meeting.	
3.	Minutes of Last Meeting	
	The minutes of the last meeting were read and approved, and all actions were marked completed.	
4.	Framework Reviews	
	Pharmacy Services at SCQF Level 6 and SCQF Level 8	

	<ul style="list-style-type: none"> After assuring responses were received and changes made to the documentation following the previous submission, the group were now content with this framework. <p>AAG APPROVED these frameworks.</p> <p>*ACTION – GW to inform developer of AAG decision and publish these frameworks.</p> <p>Optical Practice Support at SCQF Level 7</p> <ul style="list-style-type: none"> After assuring responses were received and changes made to the documentation following the previous submission, the group were now content with this framework. <p>AAG APPROVED this framework in principle subject to accreditation of the qualification.</p> <p>*ACTION – GW to inform developer of AAG decision and publish these frameworks once the qualification is accredited.</p> <p>*ACTION – GW to report back in 12 months on uptake numbers in the MA to AAG.</p>	<p>GW</p> <p>GW</p> <p>GW</p>
5.	Providing Security Officer Services Presentation and Q&A	
	<p>David Scott, Mike Morris and Russel Kerr were invited to present to the Group on the Providing Security Officer Services at SCQF Level 5 MA Framework, following a previous submission which was not approved.</p> <p>They presented their framework to members and followed up with a Q&A session.</p> <p>AAG APPROVED this framework in principle subject to accreditation of the qualification.</p> <p>*ACTION – GW to inform developer of AAG decision and publish these frameworks once the qualification is accredited.</p>	<p>GW</p>
6.	Update on Current Apprenticeship Developments & GA Development Process	
	<p>Alan Inglis provided an update on this year's TEG developed apprenticeship developments, GA Business pathways, and proposed developments for 2021.</p>	
7.	FA Update	
	<p>Frank Quinn delivered a presentation updating on FA's Covid Response and the FA Engineering Framework.</p>	

8.	Short Update on SLWG Core Skills	
	<p>RJ and SM provided a short update on the Core Skills SLWG.</p> <p>The point raised was that Core Skills should be separately certificated to allow candidates to gain as much certification as possible. The Covid-19 pandemic has brought this issue to the forefront again, which has been discussed and parked for several years now.</p> <p>RJ and SM are finalising a paper for feedback by AAG, which will be taken to SAAB SFG to table this issue.</p>	
9.	Short Update on FAQ's	
	<p>MG updated members on the FAQ's document. There is a meeting next week between MG, GB and Terry Dillon – SDS, to work on this – with the aim of keeping this a high level document which is consumable for all.</p>	
10.	AOB	
	<p>VR informed members that Scottish Government has asked SAAB and SDS to prepare an evidence paper on the employer led apprenticeship developments.</p> <p>SD raised the idea of having a presentation at a future meeting on the Apprenticeship Transition Plan, which SDS and The SCQF Partnership have been working on. GW to look into having this at a future meeting.</p>	