

AAG

Minutes of Meeting

Date	03/12/2020
Time	10:00am-12:00pm
Location	MS Teams Call
Present	Ruth Jennings – Sainsbury’s (Chair), George Brown – SQA Accreditation (Vice-Chair), Scott Baker - BT, Victoria Roberts – Scottish Government, Sheila Dunn – The SCQF Partnership, Stuart McKenna - STF, Dr Alison Eales – Quality Assurance Agency for Scotland, Bethany Welsh – Balfour Beatty, Julia Stevenson - Scottish Water, Michelle Gibson - SDS, Gordon Wishart – SDS

		Action
1.	Apologies & Guests	
	<p>Apologies: Joan MacKay – Education Scotland, Alison Bucknell – FISSS, Tommy Breslin – STUC, Jennifer Tempany – Colleges Scotland, Elizabeth McGuire – Education Scotland</p> <p>Guests: Terry Dillon – SDS, Paul Gibson – Scottish Government</p>	
2.	Welcome	
	RJ welcomed all to the meeting and gave an update on current position and the agenda for the meeting.	
3.	Minutes of Last Meeting	
	It was noted that the Environmental Discussions were unable to be had at SAAB FSG due to there being no time on the agenda. There were no further comments on the minutes and they were approved to be published.	
4.	Feedback from AAG Engagement on TEG Developed Apprenticeships	

	<p>Prior to this meeting there had been individual meetings set up between TD and members to take feedback on the TEG Developed Apprenticeships. This feedback has been used to develop a set of FAQs which will be circulated in the coming weeks. TD is happy to take feedback on these to ensure AAG are comfortable with what is being proposed in them.</p> <p>It was noted that AAG Sub Group will receive more documentation than AAG relating to all TEG related activity, and it will be their responsibility to provide assurance to AAG members that there is coherence between these documents and what members are being asked to approve.</p> <p>TD informed members that SDS are currently engaging with a copywriter to create a 'style guide' on TEG documentation.</p> <p>There was an update given on the two TEG developed apprenticeships currently in the approvals system; Project Management will hopefully be ready for submission in March. EAL are making good progress working with SQA Accreditation. Providing Financial Services may have to go back to the TEG stage to re-engage over which qualifications are used, however, there have been positive discussions recently with SQA Accreditation.</p> <p>TD also noted that work is currently underway with BSI to look at a baseline to support governance, as the current module is not mature enough to establish anything meaningful.</p>	
5.	<p>Achieving Excellence in Sports Performance</p>	
	<p>MG updated on the status of the Achieving Excellence in Sports Performance at SCQF Level 8 submission.</p> <p>MAG originally gave this framework a 6 month dispensation to use Core Skills at SCQF Level 8 and for this to remain a modern apprenticeship. After the 6 months, it was agreed it would have to come forward for a re-review. This was never followed up and the framework came to AAG last year for review as a modern apprenticeship using Core Skills – this was rejected by AAG and their position was clear that this is a Technical Apprenticeship and should incorporate Career Skills. This subsequently came back to AAG Sub Group with concerns from the developer that Career Skills are not appropriate for candidates at this level.</p> <p>The developer requested that they could come to AAG to present their case for why this apprenticeship should use Core Skills and remain at SCQF Level 8.</p> <p>AAG Members agreed that it would be good for the developer to come to the next meeting and present their case. *ACTION – GW to invite developers to AAG on 18th Feb.</p> <p>*ACTION – MG to speak with AC on definition between Core Skills and Career Skills to assist AAG for the meeting.</p>	
6.	<p>AOB</p>	
	<p>FA Review – VR</p> <p>Given the significant growth and to ensure the continued best outcomes for young people, in 2020, the Scottish Government commissioned HM Inspectors of Education (HMIE) to undertake a</p>	

	<p>review of the delivery of Foundation Apprenticeship (FA) programmes.</p> <p>The review aims to support stakeholders to learn from the collective experience and identify ways to support the development and continued integration of Foundation Apprenticeships in the senior phase.</p> <p>Pre-Covid the initial plan was to carry out the review across 2020 however due to the emerging COVID-19 pandemic the FA Review was initially paused, however as Phase 1 was a desk-based analysis of existing data this phase was reconvened, working within Public Health guidance, and was completed successfully across 2020.</p> <p>HM Inspectors of Education have now completed the planning methodology for the Phase 2 fieldwork and identified the key themes and strands of evaluation and engagement activity required and we are due to commence this activity early 2021. However taking into considerations current restrictions, it has been agreed that the learner experience field work initially planned for Phase 2, which will look at the delivery of FAs, and the learner experience including schools; colleges and LA engagement, will now be postponed to when it is safe and appropriate to do so and will take place during the later stages of this review. The changes proposed to the approach have been put in place to respect the strain on the current system and prevent the dilution of the intended outcomes.</p> <p>VR wanted to make AAG Members aware of this programme of work as members may be contacted by Education Scotland as part of their work over the coming months.</p> <p>MA Frameworks Update – GW</p> <ul style="list-style-type: none">• Sustainable Resource Management at SCQF Level 6 - Frontline Environmental Services is the only qualification remaining after the others have been dropped. This qualification is the most popular in the framework with no starts amongst the other qualifications being registered in 2020/21.• Banking at SCQF level 8 – Framework to be removed as the qualification has lapsed with 0 uptake since 19/20.• Professional Services at SCQF Level 8 – Framework to be removed as all qualifications have lapsed with 0 uptake this year.	
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