

AAG

Minutes of Meeting

Date	05/11/2020
Time	10:00am-12:00pm
Location	MS Teams Call
Present	Ruth Jennings – Sainsbury’s (Chair), George Brown – SQA Accreditation (Vice-Chair), Scott Baker - BT, Victoria Roberts – Scottish Government, Julia Stevenson - Scottish Water, Sheila Dunn – The SCQF Partnership, Stuart McKenna - STF, Alison Bucknell – FISSS, Michelle Gibson - SDS, Gordon Wishart – SDS

		Action
1.	Apologies & Guests	
	Apologies: Joan MacKay – Education Scotland, Bethany Welsh – Balfour Beatty, Dr Alison Eales – Quality Assurance Agency for Scotland, Tommy Breslin – STUC, Jennifer Tempny – Colleges Scotland, Elizabeth McGuire – Education Scotland,	
2.	Welcome	
	<p>RJ welcomed all to the meeting.</p> <p>VR requested that Paul Gibson from SG attends AAG meetings as an observer, as his new role closely aligns with the work of the group. Members agreed to PG attending until next April.</p> <p>*Action – GW to invite PG to all AAG meetings from now until April 2021.</p>	GW
3.	Minutes of Last Meeting	
	The minutes of the last meeting were read & approved with a few minor amendments.	
4.	Introduction between AAG and AAG Subgroup	
	Introductions took place between AAG and Subgroup Members to better understand links, roles and responsibilities. AAG Subgroup	

	members were invited to stay to see TD's Documentation Presentation.	
5.	Documentation Presentation	
	TD presented on newly updated Apprenticeship approval documentation. This new style of documentation will come to members at the December meeting.	
6.	Core Skills Certification	
	<p>Members believe that if a core skill is embedded within a mandatory unit learners should receive certification for these, especially within the current climate of Covid-19 and rising unemployment. However, core skills are only certificated if they are not embedded and delivered individually. Delivering core skills comes at a cost, and there is no financial support for this.</p> <p>Members discussed what the current evidence base was for separately certificating all Core Skills. Is there appetite from employers to have this and does having them certificated make an individual more employable?</p> <p>From previous consultation, the split is pretty much 50/50 on whether Core Skills should be separately certificated or not.</p> <p>It was noted that there could be a piece of research work carried out on industry, employers and apprentices to hear their take on this issue. This consultation could provide the group with more up to date evidence on this issue.</p> <p>*Action – SB to take this issue to EEG to gain their understanding on Core Skills certification.</p> <p>*Action – MG to ask KS to consult with suppliers on Core Skills certification.</p>	<p>SB</p> <p>MG</p>
7.	Environment Discussions	
	<p>Emerging Policy discussion which came about due to exploration of apprenticeship in this area (Environment). Did not fit to be an apprenticeship as it was not a paid opportunity or job role.</p> <p>Last month MG and VR attending a meeting to identify a longer term route map for green jobs and skills in Scotland. The group asked if it would be possible for AAG to include the Environment into AAG principles.</p> <p>This item will be taken to SAAB for conversation around including it in the Principles.</p>	
8.	AOB	
	RJ thanked those in attendance and closed the meeting.	