

Section 1: Participant Details

Title	Mr	Mrs	Miss	Ms	Mobile Phone Number		
First Name					Home Phone Number		
Middle Name					Email Address		
Last Name					Preferred Method of contact	SMS text	Email
Gender	Male	Female				Postcode	
Date of Birth					Street 1		
NI Number					Street 2		
SCN (SQA)					Town / City		

Section 2: Participant History

How long unemployed at start of training	Highest Level of SCQF held
0 - 12 weeks	
13 - 25 weeks	
26 - 51 weeks	
52 - 77 weeks	Soc 2010
78 - 103 weeks	
104 weeks +	

Section 3: Training details

Pathway Apprenticeship Provider	Referred by
Start Date	Skills Development Scotland Training Provider Kickstart Gateway Organisation
Expected End date	Eligible for Training Allowance (TA) Yes No Kickstart participants are not eligible for the TA

Output / Qualification

Business Skills (Including Digital)
Construction
Engineering
Information Technology Hardware
Information Technology Software
Social Services Childcare and Young People
Social Services and Healthcare

Duration extended to 52 weeks Yes No

Section 4: Work experience (Non mandatory)

Planned Work Experience Yes No	Work Experience Start Date
Employer Company Name	Work Experience End Date
Employer Contact Name	Address Line 1
Employer Contact number	Address Line 2
Employer Contact email	Town / City
Employer Contact Job Title	Post Code

Section 5: Information Exchange Acknowledgement and Co-operation

The Pathway Apprenticeship programme is funded by The Skills Development Scotland Co Ltd (SDS). It is necessary for information regarding yourself as described in SDS's Privacy Notice relating to the Pathway Apprenticeship ("Personal Information") to be passed to SDS for the purposes set out in that Privacy Notice. The information may be shared with other organisations in the manner described in that Privacy Notice. The SDS Privacy Notice has been made available to you by your Training Provider and can also be found on the Pathway Apprenticeship page of the Training Provider area on the SDS website.

Participant's Acknowledgement and Undertaking to SDS

By agreeing to participate in the Pathway Apprenticeship programme, I confirm that I have read and understood the contents of this Agreement and hereby:

- a. acknowledge that the Personal Information identified in SDS's Privacy Notice for the Pathway Apprenticeship programme will be passed to SDS and used in the manner identified in that Privacy Notice;
- b. undertake to co-operate with SDS and/or any of its partners or agents who may contact me to assist SDS and/or its partners in the monitoring, audit and/or evaluation of the programme and the assessment of the impact of the Pathway Apprenticeship Programme;
- c. undertake to co-operate fully with SDS (and/or SDS's agents, as applicable) in response to any text or other message request for information to enable SDS to validate training provider claims for payment concerning my participation in the Pathway Apprenticeship programme;
- d. undertake to co-operate fully with SDS (and/or SDS's agents, as applicable) in response to any reasonable request for information concerning my participation in the Pathway Apprenticeship programme, to enable SDS to monitor training provider compliance and quality assurance, measure outcomes and to assist with policy development; and
- e. confirm that the details entered above or in any other information I may provide to any person in connection with my participation in the Pathway Apprenticeship programme are correct

Participant Name	
Participant Signature	
Date	

Training Provider declaration

I declare that:

- i. I have given the Participant access to, and an appropriate opportunity to consider, SDS's current Privacy Notice for Pathway Apprenticeships, prior to signing this agreement; and
- ii. the information given in this agreement is correct and if claiming payment, I have evidence that the Participant has achieved the necessary requirements of the Participant's training plan.

Print Name	
Signature	
Position	
Date	