

# Individual Training Account

## Frequently Asked Questions

September 2019

### **For Individuals**

#### **When will the ITA scheme close to new applications?**

Individual Training Accounts will be put on hold to new applications on Monday 30 September

#### **Why is the scheme closing?**

The scheme is being put on hold as we are approaching our target of 15,000 applications for this phase of the scheme.

#### **When will the scheme reopen?**

Any unconverted places from the current phase of the scheme will roll over into a third phase, details of which will follow in due course. The exact number of places available will be announced nearer the time.

#### **Will there be any further changes to the next phase of the scheme?**

SDS and Scottish Government are currently in discussion regarding the next phase of the scheme. Any updates will be shared on My World of Work.

#### **I haven't had a chance to apply yet – what can I do?**

This phase will close to applications on 30 September, so in order to apply, you must do so before this date. Individuals who have not had a chance to apply before this date will have to wait until a new phase of the scheme is launched.

#### **How much time do I have to book onto my course after my application has been approved?**

If you have already applied and received a confirmation email that your funding application has been approved, you must book onto a course within four weeks of receiving your confirmation email. If you do not book onto a course within four weeks of receiving confirmation, your funding application will no longer be valid and you will have to reapply if and when the fund reopens.

**I couldn't find the course I wanted on the course search page on My World of Work – can I get funding for it?**

Funding is only available to approved courses, which will show in the course search page on My World of Work.

**Why is the scheme being delivered in phases?**

As outlined in Scottish Government's Letter of Guidance for 2019-20, SDS will this year deliver 18,500 ITA places. The scheme is being divided into phases to enable SDS to better manage demand and to process applications.

For further queries, please contact [customer.services@sds.co.uk](mailto:customer.services@sds.co.uk), or call the SDS contact centre on 0800 917 8000 for support.