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| **Foundation Apprenticeship** **Level 4, 5 & 6** **Learner Registration Form**Please complete all fields in the form in black or blue pen |
| **Learner Details** |
| First Name (s) |  |
| Last Name |  | Date of Birth DD/MM/YY |  |
| NI Number (if available) |  | SCN (9 digits) |  |
| Address Line 1 |  | Mobile Number |  |
| Address Line 2 |  | Telephone Number (Home) |  |
| Town / City |  | Email Address(Mandatory) |  |
| County |  | School/College address should not be used |  |
| Post Code |  | Preferred method of contact | SMS |  | Email |  |
| **Training Details** |
| Framework |  | Group Award Number |  |
| School attended |  |
| School Year in August | S3 |  | S4 |  | S5  |  | S6 |  |
| School Local Authority Area |  |
| Training Venue |  |
| Learning Provider Name  |  | Sub-Contractor |  |
| Training Centre SQA Number |  | PVG Check RequiredY/N |  |
| Start Date DD/MM/YY |  |  | / |  |  | / |  |  | Expected End Date DD/MM/YY |  |  | / |  |  | / |  |  |
| **Qualification Details** |
| Current Attainment – Qualifications achieved to date  |
| Subject / level | Result | Subject/Level | Result |
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| Subjects / all Qualifications being Studied this year |
| Subject | Level | Subject | Level |
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| **Information Exchange and Co-operation Statement****Protecting Vulnerable Groups (PVG) Scheme**Completion of an application to join the PVG Scheme is required for anyone working with children or vulnerable adults. If your chosen framework requires PVG scheme membership you will need to complete your PVG application and be through the process prior to going into your care work placement. Your college will advise and help you to do this.**Privacy information**This programme is funded by Skills Development Scotland Co Ltd ('SDS'). It is necessary for information regarding yourself relating to your training and subsequent course of your career ("Relevant Information") to be passed to SDS to enable it to monitor, audit and evaluate the programme. Evaluation may include requesting you to complete any questionnaire issued by or on behalf of SDS and/or Scottish Ministers. In addition, for the purposes for monitoring learning provider compliance and quality assurance and to assist with policy development. SDS or its nominated agents, may wish to contact you by post, email or telephone, or meet with you directly to discuss the training you have received.**Further privacy information** Under Data Protection legislation – including the UK GDPR and Data Protection Act 2018 – you have a number of rights available to you in relation to how your personal information is processed. Please see the privacy notice for Foundation Apprenticeships that you were provided for information as to how we handle your personal data. You can also visit our website at [www.sds.co.uk/privacy](http://www.sds.co.uk/privacy) for further information about how we handle your personal data and your rights relating to your personal data. If you are unable to access an online copy, please call the head office at 0141 285 6000 or alternatively visit us at Monteith House, 11 George Square, Glasgow, G2 1DY if you require a hard copy.  |
| **Note to Learner: By signing this declaration you are also confirming that you completed an Equal Opportunities Form which will be used to monitor equalities in the FA programme.** |
| SDS may wish to contact you to alert you to, any additional careers services offered by SDS from time to time. If you wish to receive these alerts please tick the box provided. |  |
| Learner Name |  | Date |  |
| Learner Signature |  |
| Learning Provider Representative |  | Date |  |
| Learning Provider Signature |  |