



Certificate of Work Readiness

Unit Code: H188 04 Practical Workplace Skills

Evidence Reference number H188 04-A

Candidate Name

Assessor

Placement Venue

Pre-Placement Agreement

Present: Placement Coordinator, Employer, Candidate, plus any other relevant attendee/s

Organisation Name

Organisation Address

Phone number

Manager/Organisation representative responsible for placement

Supervisor

Start date

End date

Hours per week

Number of placement hours completed by end of placement

Placement Contact to be completed

Any other relevant notes

Placement coordinator signature

Date

Organisation representative signature

Date

Candidate signature

Date