ENABLE Scotland
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Certificate of Work Readiness

Unit Code: F788 10 Responsibilities of Employment

Evidence Reference Number 6

Employment Situations — What Would You Do?

Name .....

Date .....

Assessor .....

1. Jeanie has been working for ENABLE Air for 6 months and has made lots of new friends. She is friends with them all on Facebook and recently friended her boss. Jeanie phoned in sick today and when her boss checked Facebook it showed Jeanie on a night out with her friends the night before.

   a. What are the possible consequences of this?

   b. What would you have done differently?

2. Jamie has worked for ENABLE cafe for a few years now but recently has been feeling frustrated with the types of customers coming into the shop and has had a few arguments whilst at work. Jamie has gone home and vented his frustrations on Facebook moaning about the customers.

   a. What are the possible consequences of this?

   b. What would you have done differently?

3. Simon loves his job and is always willing to go the extra mile. He comes in early, leaves late and is always relied on to do a good job and uses his initiative and help out colleagues as and when required.

   a. What are the possible consequences of this?

   b. What would you have done differently?

4. Cherry has a young family at home and can only come in and do her set shifts. However Cherry always completes her tasks to a high standard and is always on time, is never off sick and is great with the customers.

   a. What are the possible consequences of this?

   b. What would you have done differently?

5. Kerr has been working at ENABLE Plumbers for 1 year when he first started he was always relied on to do a good job and was full of enthusiasm. However lately his enthusiasm has decreased and he has been showing up to work with dirty overalls and boots.

   a. What are the possible consequences of this?

   b. What would you have done differently?

6. Lisa has worked for ENABLE Hair as an apprentice for 9 months; she has been doing really well. However her friend can't afford to come into the shop and has persuaded Lisa to do her hair at home. Lisa doesn't have any equipment or dye at home and needs a few tubes of dye, brushes and bowls. Lisa does intend to bring back the bowls and brushes and figures the shop won't miss a few tubes of dye.

   a. What are the possible consequences of this?

   b. What would you have done differently?

7. Jinty has been working for ENABLE Shoes since she left school. Her friend has recently come in to purchase new shoes and asked for a cheeky friend's discount! Jinty knew she shouldn't have but didn't want to disappoint her friend so put through a student discount she wasn't entitled to.

   a. What are the possible consequences of this?

   b. What would you have done differently?

8. Jennifer and Rose have worked together at ENABLE Groceries for the last year and have become really good friends. However Jennifer recently caught Rose taking stock home with her that she hadn't paid for when she thought everyone had left. Jennifer says to her friend to stop and doesn't tell the boss but she then catches Rose again. The boss realises stock is missing and now all staff are under suspicion.

   a. What are the possible consequences of this?

   b. What would you have done differently?

9. Looking over these examples and the discussion you have had about appropriate behaviour at work, think about how this is different from how you would behave in other situations?

   a. How is your behaviour at work different from your behaviour when you were at school?

   b. How is your behaviour at work different from your behaviour when you are at home?